
PLEASE NOTE: Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:
The meeting will be conducted via Microsoft Teams:

TOSC: April 20th, 2022 (10.00 PT)

Attendees:

Chris Read, Lew Winslow, Anne Shea, Merced Iglesias, Jonathan Muralles, Rudy Barba, James Kawashima, Iker Barroso, Matthew Chong, Matthew Overmayer, Jasmin Alcala, James Janovec, Mark McQueen, Rodney Thompson, Richard Chong, Alex Fagin, Doug Webster, Toni Wilson, Alejandra Tamayo, Jorge Vences, Lee Wong, Jermaine Keelen, Robert Enriquez, Justin Pierce, Michael Hoffner, Kandi Hobleman, Ron Smith, Byron Mendez, Richard Chong, Stacy Barnes

Chair: **Jasmin Alcala – Operations Manager T1.5**

Duration: 60 minutes

Agenda:

1. **Welcome and introductions – Jasmin Alcala**
 - Jasmin welcomed the community to the meeting and reminded everyone that 2 new airlines are joining next month which are Condor and Air Transat
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2. Safety and operations– Doug Webster / Lew Winslow

- Lew updated on safety performance. Aircraft cut offs are trending downwards, all incidents are investigated as fully as possible. Vehicles accidents are trending around the same as 2019. Most incidents are due to lack of care and not doing the basics correctly, e.g. Not setting vehicle brakes. New stop signage installed around taxi lane Charlie 10. Reminded the community that 1 incident is too many and we must all remain vigilant.
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3. LAWA emergency management– Justin Pierce

- Justin updated on the tri annual Air Ex which has just been completed with 100 volunteer actors and 150 observers from 15 companies. A full report will be published in 30 days' time. Justin thanked the community for their participation
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4. TSA update – Alejandra Tamayo

- Jasmin updated on behalf of Alejandra, noting a small increase passenger numbers. Noted the change to the face mask mandate policy
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5. Airport Police update – Officer Lopez

- Officer Lopez was unable to join the meeting
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6. Service contract performance scorecard – Chris read

- Chris updated on the service contract scorecard which has been circulated separately
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7. LAWA T1.5 operations update – James Janovec / LAWA Ops Team

- James updated on terminal operations and construction works. Delta moved to T3 on April 20th. Works continue on T1.5 and T2 with new barricades in place. The T1.5 connector will be closed for the next 6-9 months. Ramp works taking place at gate 21 to install a new jet bridge. 2 new carriers joining next month, Condor and Air Transat and they will be using common use kiosks. Works taking place to rectify a fire alarm system fault
 - Mario updated on bussing operations. There is an increase in staffing numbers from next week in the evenings
 - Richard updated on landside operations. CTA traffic rose 12% in March over February and April is currently 3% higher than March. CTA traffic is averaging 77k per day with a peak of 82k. CTA parking is busy with intermittent closures. Economy parking is averaging 55-60% capacity. There is a crackdown on fare solicitation. T5.5 ped bridge works will end shortly, pre holidays
 - Rodney updated on ATMs, currently at 1500/ day and loads are increasing. MSC has 40-50 per day and TBIT has 120. New airlines will mean a reallocation of ticket counters. Summer is looking very busy, and it is important to update schedules in the correct format for Rodney and his team. Summit of the Americas on June 8-10 will be very busy.
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8. TBITEC projects update – Jasmin Alcala

- Jasmin updated on Brock SSE with refinements currently being carried out. Local SITA BSM generator for Allegiant and a pilot of Smart Pass. Full details are contained in the presentation pack. Additional work is being done on BHS contingency planning prior to the summer
 - Janaye updated on the PBB safety works taking place installing prepositioning and anti-collision system. The PBB hardware is all in place and software works are being completed. PPS works are 95% complete. Double sided Cypher locks works are all complete on both sides of the PBB doors. PCA hose right sizing is underway. Full details are contained in the presentation pack
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9. Airline partner updates – Allegiant / Sun Country / Viva Aerobus

- James Kawashima noted in the Allegiant schedule there are 62 cancellations in June and that Allegiant and Viva Aerobus are entering into a partnership
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10. Action tracker review – Christopher Read

- Chris updated on open action items and the updated action tracker will be circulated
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11. AOB and new items – Christopher Read

- Toni Wilson raised a question regarding last weeks power surge event and its impact on cellular coverage. James will check and report back
- Iker raised a question on baggage belts being full for the noon arrival and Jasmin is looking at additional Prosegur porters
- Jermaine Keelan raised a question for TSA on a door fault and Alejandra will look into it and report back