
PLEASE NOTE: Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:
The meeting will be conducted via Microsoft Teams:

TOSC: September 21st 2022 (10.00 PT)

Attendees:

Chris Read, Lew Winslow, Anne Shea, Duane Hayden, James Janovec, Toni Wilson, Officer Ford, Jasmin Alcala, James Kawashima, Matthew Overmayer, Jonathan Murrallas, Suzana Ahmed, Justin Pierce, Stacy Barnes, Mario Ballardo, Rebu Joy, Richard Chong, Nick Chilcote, Lee Wong, Rebu Joy, Alejandra Tamayo, Corey Kramer, Vania, Sam Karim, Elida Erazo, Xavier Armenta, Anthony Jones, Latoya Watts, Jermaine Keelen, Kandi Hobleman, Jorge Lupercio, Janis Nagy, Angelica Leyva, Adriene Grey, David Anderson, James Janovec, Jerome Murray, Lorenzo Rodriguez, Marisol, Robert Enriquez, Rodney Thompson, Jim Bourbonnais, Viji Prasad, Troy Bosiljevac, Jose Rodriguez, Janaye Cobb, Mario Lafaurie, Michael Christensen, Shumika G, Mark McQueen, Delphine, Roger Boop, Ileana, Daniel Landix, Anthony Jones,

Co - Chairs: **Jasmin Alcala – Terminal Manager T 5**
 Suzana Ahmed – Terminal Manager T 1.5

Duration: 90 minutes

Agenda:

1. **Welcome and introductions – Jasmin Alcala**
 - Jasmin welcomed the community to the meeting and noted the new TBITEC dispatch center opening fully in October
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2. **Safety and operations – Lew Winslow**

- Lew updated on safety performance. Shared tips for safe vehicle braking
 - Lew briefed on jet blast risks, noted that stand 21 is tow in only for large aircraft (B767) and larger. Gate 23 under review. Noted that if aircraft need to turn onto the gate, they must be towed in. Be mindful of FOD and remove immediately
 - Next quarterly safety meeting taking place in October
 - Chris briefed on the airport performance scorecards
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3. **LAWA Emergency Management – Justin Pierce / Stacy Barnes**

- Stacy updated on Emergency Preparedness including the guide which has been circulated to the community
 - More ARCC tours taking place in October, please contact Stacy to arrange tours
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4. **CBP update – Bill Hicks**

- Bill was unable to join the call this month
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5. **Airport Police update – Officer Lopez / Officer Ford**

- Officer Ford joined the call, no updates for this month and no questions were raised
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6. **Service contract performance scorecard – Chris Read**

- Chris updated on the performance scorecards, and these have been circulated to the community
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7. TSA– Janis Nagy / Roger Boop

- Janis updated on passenger numbers with T1.5 seeing 86k passengers in August which is 16% down from July. Roger updated on T5 which saw 436k in August . New shift bid happening with some team changes expected
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8. LAWA T1.5 operations update – James Janovec

- James updated on terminal operations and construction works. October 5th sees the T3 satellite go live providing additional gates. The Delta project, ramp space allocations are being reviewed as we now have a construction site. ABM buses should not be staged there to the detriment of GHA GSE. ACAMS migration is going well, new cashless kiosk being installed in the T1 / T1.5-line location, planned for 4-6 weeks' time. Breeze airways start on Nov 2nd and Cayman start on November 5th . Activation works underway, they will gate at West Gates, but passengers will be processed through T1.5. October 3rd-5th , full DWP shutdown for the mobile generator program investigative works. Contingency planning for full power resilience via a semi-truck mobile generator. Noted Air Premia, Starlux and Flair will also be commencing operations shortly. Air Premia and Starlux will be in TBIT, Flair location is tbc
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9. LAWA T5 operations update – Jose Rodriguez

- Jose updated on terminal operations and construction works for T5. Mobile generator works, shutdowns being planned to eliminate conflicts. Taxiway Charlie opens on September 24th , gate 57 and 55 B will be open, deliveries recommence at 55 B. Dead leg fuel project, tanker operation impacts, Weekly facility walks with TBITEC. Reminded the community of the importance of fire life safety and keeping emergency routes clear of any obstructions

10. Airport Operations Updates – Rodney Thompson / Mario Lafaurie / Richard Chong

- **Landside Operations – Richard Chong**

Richard updated on Landside operations. CTA traffic currently at 80k vehicles per day. September is trending 3% down. Some parking areas such as 2/3/4/5 are getting busy due to construction works and some intermittent closures, park 1 is still available to use. Ped bridge at TBIT, works started on Monday night, shoring tower impact for 5 weeks.

- **Bussing operations – Mario Lafaurie**

Mario updated on bussing operations. Post summer operations are slightly reduced. Continue to offer T1.5 service with 4 buses. Occasional operations between T5 and West gates. Briefed on gate 209 arrivals, working with gate control to ensure separation of arriving and departing passengers. Working with TBITEC on lost items process for items left on buses. Preparing for new airline operations

- **Airport operations – Rodney Thompson**

Rodney updated on airport operations. Total ATMs are at 1550 / day. Approximately 250-300 below pre pandemic levels. 110 at TBIT, Delta 20, AA 18, pax flights operated as cargo flights now reduced to around 5-7 daily and are operated on West remotes. T5 SITA work continuing with the new AMS / AODB / FIDS. FAR 139 inspection ongoing

11. T5 construction updates – Troy Bosiljevac

- Troy updated on the T4.5 core still tracking for completion on October 31st 2022. Punch list items being completed. Arrivals and departures curbsides complete. Overall phasing including east headhouse and south concourse
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12. TBITEC projects update – Jasmin Alcala / Suzana Ahmed / Duane Hayden

- Duane, Jasmin and Suzana updated on several key points
 - New contact details for dispatch center, soft launch took place on September 15th
 - SmartPass scanner received and training underway
 - Plexiglass installations
 - SITA BSM generator
 - CAS / PPS is now 95% complete
 - TKE handover and go live is pending
 - Focus remains on PCA utilization, tug lane display relocations, baggage hygiene and VDGS usage
 - Janitorial RFP currently out in the market
 - New airline readiness activities
 - T5 Sita migration, SSE rollout, ATR replacements, T6 / T7 refurb project
 - Update on Dispatch center operations and SOPs
 - Elly updated on baseline schedules and RON parking
 - Full details are included in the presentation pack
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13. Airline partner updates – Allegiant / Sun Country / Viva Aerobus / Jet Blue / Spirit/ American Airlines

- No additional new items raised
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14. Action tracker review – Christopher Read

- Chris updated on open action items and the updated action tracker will be circulated
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15. AOB and new items – Christopher Read

- No additional new items raised
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